

Washington County Hospital
Board of Directors Meeting Minutes
Tuesday, March 23, 2021
7:00 p.m., Conference Rooms

Members Present:

Matt Bierman, Chair
Eric Campagna
Audrey Finke
Brad Holzhauer
Dan May
Mark McCleary

Hospital-Associated Present:

Brian Monsma, President
Barbara Gowler, HR Manager (exited 8:35 p.m.)
Jennifer Maschhoff, QA, HIM (exited 8:35 p.m.)
Jennifer Venable, CFO (exited 8:35 p.m.)
Stacie Hodge, DON, (exited 8:35 p.m.)
Damon Harbison, SSM Health St. Mary's Hospital—
Centralia, IL
Joyce Guthrie, Exec. Asst., Recorder

Member(s) Not Present:

Dale Blohm, excused
Brad Haege, excused

Hospital-Associated Not Present

Alfonso Urdaneta, President, Medical Staff, excused

Called to Order: 7:00 p.m.

Adjourned: 9:41 p.m.

Call to Order

Chair Matt Bierman called the meeting to order at 7:00 p.m.

Introduction of Guests

There were no guests.

Opportunity for Public Comment

There were no public comments.

Meeting Agenda

On a motion by Mark McCleary and seconded by Eric Campagna, the Board unanimously voted to approve the agenda as presented.

Meeting Minutes

On a motion by Brad Holzhauer and seconded by Mark McCleary, the Board unanimously voted to approve minutes as presented:

- Board of Directors, February 23, 2021
- Finance Committee, January 26, 2020
- Personnel, Recruitment and Management Contract Review Committee, February 23, 2021
- Nominating Committee, March 16, 2021

Management Reports

Financial and Statistical Report

The Financial and Statistical Report for February 2021 was presented in detail by Jennifer Venable. On a motion by Audrey Finke and seconded by Mark McCleary the Board unanimously voted to approve the report as presented.

The **Human Resources Report** was presented by Barbara Gowler, with the following highlights:

- Current employees, new employees, turnover, current open positions

- Additional information regarding: American Rescue Plan of 2021 update, unemployment benefits, Child Care and Development Block Grant, Blue Cross Insight Report, Harris update and WCH Easter Egg Hunt on 3/27/21

The **DON Report** was presented by Stacie Hodge, reporting on:

- Mortality, readmissions, timely and effective care, patient experience, COVID-19 and updated visitors policy based on location
- Patient Satisfaction Survey Data Analysis during 2020 fourth quarter were presented and reviewed for areas of: Hospital, Emergency Department, Swing and RHC

The **EHR/Business Systems Report** was presented by Kim Larkin, reporting on:

- Currently reviewing (1) software records related to vendor contracts termination notices and (2) data retention requirements

The **Clinic Report** was presented by Brian Monsma, reporting on:

- Mill Street:
 - Operations are going well
 - A COVID corrections bill was brought before the House Rules Committee in an effort to correct complications created by the RHC Modernization Act

The **Quality Report** was presented by Jennifer Maschhoff, reporting on:

- Process improvement projects, patient safety program, and credentialing

SSM Update

The **President's Report** was presented by Brian Monsma, reporting on:

- Klingenberg estate donated approximately \$150,000 to WCH
- WCH requested and will receive two ICAHN grants totaling \$12,300

The **SSM Regional Report** was presented by Damon Harbison, reporting on:

- Happenings within SSM Health
 - ACO Update noting top initiatives proposed for 2021
 - Provider Updates: Bring specialty outreach clinic to WCH that will include pulmonology and sleep medicine. Additional needed clinics and providers were discussed

Review of Governance Dashboard

The Governance Dashboard was reviewed.

Review of Major Project Initiative Plan

Brian Monsma reviewed updates to the WCH Strategic Plan Tracking Overview for FY20-22.

FY22 Board Slate of Officers

Nominating Committee Chair Mark McCleary reported that the Committee met in March and recommended the following slate of officers for FY22:

- Chair – Matt Bierman
- First Vice Chair – Brad Haege
- Second Vice Chair – Mark McCleary
- Treasurer – Audrey Finke
- Secretary – Eric Campagna

On a motion by Mark McCleary and seconded by Eric Campagna, the Board unanimously voted to approve the recommended slate of Board officers for FY22.

Schedule Joint Conference Committee Meeting in April

A Joint Conference Committee meeting will be held on Wednesday, April 14, 2021, at 6:00 p.m.

FY22 Draft Budget

Jennifer Venable and Brian Monsma reviewed FY22 Budget. The final Budget will be presented for approval at the April Board meeting.

The FY22 Final Budget will be presented in detail at the Tuesday, April 27, 2021, Finance Committee meeting which will start at 6:00 p.m. All Board members are welcome to attend.

Long Term Care

LTC census has dropped rapidly the last several months, and COVID concerns have reduced interest in LTC openings. Discussion was held regarding past and current performance, expense reductions made, and options for consideration going forward. Also reported was the recently relaxed COVID visitation policy, and WCH's implementation of it.

Closed Meeting

At 8:35 p.m., on a motion by Brad Holzauer and seconded by Mark McCleary, the Board unanimously approved to enter closed session under Open Meetings Public Act 88-621 Sections 2(C)(1)(21). Bierman AYE, Campagna AYE, Finke AYE, Holzauer AYE, May AYE, McCleary AYE. Motion carried.

At 9:40 p.m., on a motion by Audrey Finke and seconded by Dan May, the Board unanimously voted to leave closed session and re-enter open session. Bierman AYE, Campagna AYE, Finke AYE, Holzauer AYE, May AYE, McCleary AYE. Motion carried.

Meeting(s) Minutes

On a motion by Bard Holzauer and seconded by Dan May, the Board unanimously voted to approve the following closed meeting(s) minutes:

- Board of Directors, February 23, 2021
- QA, February 17, 2021

Meeting Adjournment

On a motion by Mark McCleary and seconded by Eric Campagna, the Board unanimously voted to adjourn the meeting at 9:41 p.m.

Respectfully submitted,



Dale Blohm, Secretary
Board of Directors
Washington County Hospital