

Washington County Hospital
Board of Directors Meeting Minutes
Tuesday, November 23, 2021
7:00 p.m., Conference Rooms

Members Present:

Matt Bierman, Chair
Eric Campagna
Audrey Finke
Brad Haege
Brad Holzhauer
Dan May
Mark McCleary

Hospital-Associated Present:

Brian Monsma, President
Kim Larkin, CIO (exited 8:17 p.m.)
Jennifer Venable, CFO (exited 8:17 p.m.)
Jennifer Venable, CFO (exited 8:17 p.m.)
Stacie Hodge, DON (exited 8:17 p.m.)
Jennifer Maschhoff (exited 8:17 p.m.)
Kischa Jackson, H.R. Manager, SSM Health Southern IL (exited 8:17 p.m.)
Amy Hackstadt, Exec. Asst., Recorder

Member(s) Not Present:

Erica Blumenstock, excused

Hospital-Associated Not Present:

Alfonso Urdaneta, Medical Staff President, excused

Called to Order: 7:00 p.m.

Adjourned: 8:55 p.m.

Call to Order

Chair Matt Bierman called the meeting to order at 7:00 p.m.

Introduction of Guests

Kischa Jackson, H.R. Manager, SSM Health Southern IL

Opportunity for Public Comment

There were no public comments.

Meeting Agenda

There was a request to add personnel (Section 2(C)(1) of OMA) to the closed meeting. On a motion by Mark McCleary and seconded by Brad Holzhauer, the Board unanimously voted to approve the agenda as amended.

Meeting Minutes

On a motion by Brad Holzhauer and seconded by Dan May, the Board unanimously voted to approve minutes as presented:

- Board of Directors, October 26, 2021
- Finance Committee, October 26, 2021

Management Reports

Financial and Statistical Report

The Financial and Statistical Report for October 2021 was presented in detail by Jennifer Venable. On a motion by Brad Haege and seconded by Audrey Finke, the Board unanimously voted to approve the report as presented.

The **Human Resources Report** was presented by Brian Monsma and Kischa Jackson with the following highlights:

- Current employees, new employees, turnover, current open positions and recruitment initiatives.

The **DON Report** was presented by Stacie Hodge, reporting on:

- Mortality, readmissions, timely and effective care, patient experience, and COVID-19

The **EHR/Business Systems Report** was presented by Kim Larkin, reporting on:

- EPIC implementation and workflow.

The **Clinic Report** was presented by Brian Monsma, reporting:

- Mill Street Clinic- RHC certification survey conducted November 9th.

The **Quality Report** was presented by Jennifer Maschhoff reporting on:

- Process improvement projects, patient safety program, and credentialing.

SSM Update

The **President's Report** was presented by Brian Monsma, reporting on:

- Long Term Care Unit, health insurance, and outpatient clinics.

The **SSM Regional Report** was present by Brian Monsma, reporting on:

- Outpatient clinic growth.

Review of Governance Dashboard

The Governance Dashboard was reviewed.

Review of Strategic Plan

Partnership updates were presented by Brian Monsma.

December Board Meeting

After discussion, the December Board meeting date was moved to Tuesday, January 4, 2022.

Benefits 2022

Brian Monsma gave an overview of health insurance options for 2022, and highlighted the recommendations of the Personnel, Recruitment, and Management Contract Review Committee. On a motion by Eric Campagna and seconded by Audrey Finke, the Board unanimously voted to approve the Blue Cross Blue Shield benefit option as recommended by the Personnel, Recruitment, and Management Contract Review Committee.

Recruitment/Retention

Brian Monsma and Jennifer Venable reviewed a recommendation for a retention bonus. On a motion by Dan May and seconded by Mark McCleary, the Board unanimously voted to approved the employee Recruitment/Retention bonus.

Closed Meeting

At 8:17 p.m., on a motion by Eric Campagna and seconded by Mark McCleary, the Board unanimously approved to enter closed session under Open Meetings Public Act 88-621 Sections 2(C)(1)(17)(21). Bierman AYE, Finke AYE, Haege AYE, Holzauer AYE, May AYE, Campagna, AYE, McCleary AYE. Motion carried.

At 8:53 p.m., on a motion by Brad Holzauer and seconded by Audrey Finke, the Board unanimously voted to leave closed session and re-enter open session. Bierman AYE, Finke AYE, Haege AYE, Holzauer AYE, May AYE, Campagna, AYE, McCleary AYE. Motion carried.

Meeting Minutes

On a motion by Audrey Finke and seconded Mark McCleary, the Board unanimously voted to approve the following closed meeting minutes:

- Board of Directors, October 26, 2021

Contracts

On a motion by Brad Haege and seconded by Eric Campagna, the Board unanimously voted to approve the Advance Practice Nurse Employment Contract Agreements for Andrea Baldwin, APN, Alicia Santel, APN and Crystal Storck, APN.

Meeting Adjournment

On a motion by Eric Campagna and seconded by Dan May, the Board unanimously voted to adjourn the meeting at 8:55 p.m.

Respectfully submitted,

Eric Campagna, Secretary
Board of Directors
Washington County Hospital

abh