

Washington County Hospital
Board of Directors Meeting Minutes
Tuesday, May 26, 2020
7:00 p.m., Conference Rooms (CR) or Teleconference (T)

Members Present:

Matt Bierman, Chair (CR)
Dale Blohm (CR)
Eric Campagna (T)
Audrey Finke (T; joined 7:40 p.m.)
Brad Holzhauer
Dan May (T)
Mark McCleary (T)

Hospital-Associated Present:

Brian Monsma, President (CR)
Barbara Gowler, HR Manager (T)
Stacie Hodge, DON (CR)
Kim Larkin, CIO (T)
Jennifer Venable, CFO (T)
Julie Long, Vice President, SSM Health Illinois (T)
Joyce Guthrie, Exec. Asst., Recorder (CR)

Member(s) Not Present:

Brad Haege, excused

Hospital-Associated Not Present

Jennifer Maschhoff, QA, HIM, excused
Alfonso Urdaneta, President, Medical Staff, excused

Called to Order: 7:05 p.m.

Adjourned: 7:51 p.m.

Call to Order

Chair Matt Bierman called the meeting to order at 7:05 p.m.

Opportunity for Public Comment

There were no public comments.

Meeting Agenda

On a motion by Dale Blohm and seconded by Dan May, the Board unanimously voted to approve the agenda.

Meeting Minutes

On a motion by Eric Campagna and seconded by Dale Blohm, the Board unanimously voted to approve minutes as presented:

- Board, April 28, 2020
- Finance Committee, February 25, 2020

Management Reports

Financial and Statistical Report

The Financial and Statistical Report for April 2020 was presented in detail by Jennifer Venable.

On a motion by Mark McCleary and seconded by Dale Blohm, the Board unanimously voted to approve the report as presented.

The **Human Resources Report** was presented by Barbara Gowler, with the following highlights:

- Current employees, new employees, turnover, current open positions
- Additional information: July 1 – minimum wage will increase

The **CNO Report** was presented by Stacie Hodge, reporting on:

- Mortality, readmissions, timely and effective care and patient experience, scheduled surgeries and other items
- COVID-19 as related to WCH practices, new policies, and staffing

The **IT Report** was presented by Kim Larkin, reporting on:

- Final Quest interface has been postponed; anticipated go-live date is the second week in June.

The **Quality Report** was presented by Jennifer Venable on behalf of Jennifer Maschhoff, reporting on:

- Process improvement projects and patient safety program

The **Clinic Report** was presented by Brian Monsma, reporting on:

- Increase of outpatient volumes and the resuming of fulltime hours of services

SSM Update

The **President's Report** was presented by Brian Monsma, reporting on:

- Strategic Plan update, including specialty services and Mill Street walk-in progress
- Public, patient and staff engagement processes and results
- COVID-19 status, impact and support

The **SSM Regional Report** was presented by Julie Long, reporting on:

WCH Outpatient Clinics

- General Surgery – Patricia Teschke, M.D., will begin clinics in June on the second and fourth Tuesdays of the month
- Oncology – Murugavel Muthusamy, M.D., will begin clinics the end of June which will be held two times per month on Wednesdays

Executive Committee Meeting Scheduled

The Executive Committee will meet on Tuesday, June 23, 2020, at 6:00 p.m. for a biannual review of closed meeting minutes.

FY21 Budget

An updated version of the FY21 Budget was presented by Brian Monsma and Jennifer Venable which is adjusted as follows:

- Total revenue increased to reflect baseline without prior COVID19 adjustments
- Volume based expenses related to the additional revenue have been added

On a motion by Dale Blohm and seconded by Eric Campagna, the Board unanimously voted to approve the revised budget as presented.

Board Restricted Funds

A recommendation was presented by Brian Monsma that unrestricted funds, in CDs in the amount of \$202,000, be restricted to funded depreciation. Also, a CD in the amount of \$225,000, be restricted to USDA reserves.

On a motion by Eric Campagna and seconded by Dale Blohm, the Board unanimously approved the recommendation as presented.

Meeting Adjournment

On a motion by Dan May and seconded by Mark McCleary, the Board unanimously voted to adjourn the meeting at 7:51 p.m.



Dale Blohm, Secretary
Board of Directors
Washington County Hospital